

## ITEA Form #3

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| <b>Appeal Number:</b><br><b>Original Tracking Number:</b> |
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### REQUEST FOR APPEAL OF TECHNICAL ARCHITECTURE DECISION

This form is to be used to request a review or hearing on a previous decision by the Architecture Oversight Committee. Once complete, the requester may submit this form either manually or electronically to the Division of the State Chief Information Officer. Where possible, additional information should be submitted to enhance assessment. This additional information may be submitted with this form either manually or electronically. If submitting information manually, mail to: Division of State CIO, 1201 Main Street, Suite 820, Columbia, SC 29201.

#### BASIC INFORMATION (required for all requests):

|   |                          |
|---|--------------------------|
| <b>Name of Requestor:</b>   | <b>Submittal Date:</b>   |
| <b>Agency:</b>  | <b>Telephone Number:</b> |
| <b>Address:</b>   | <b>Email Address:</b>    |
| <b>Position:</b>  | <b>Fax Number:</b>       |
| <b>Architecture Domain:</b>   | <b>Discipline:</b>       |
| <b>Agency Director/Committee Chair Authorization: (if applicable)</b> |                          |

**SCOPE OF APPEAL:** *(Provide a description of the appeal, address specific issues and/or concerns that would impact a previous decision made by the Architecture Oversight Committee)*

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#### PRIORITY:

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| <input type="checkbox"/> <b>High Priority</b> <i>(significant impact on agency operation)</i> |
| <input type="checkbox"/> <b>Medium Priority</b> <i>(normal processing)</i>                    |
| <input type="checkbox"/> <b>Low Priority</b> <i>(can be delayed if necessary)</i>             |

#### REASONS FOR THE APPEAL:

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| <b>Addresses issues/concerns outlined in the original decision.</b><br><br><br><br><br><br><br><br><br><br> |
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| <b>Describe any additional relevant information regarding the appeal.</b><br><br><br><br><br><br><br><br><br><br> |
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**BUSINESS JUSTIFICATION FOR APPEAL:**

**ADDITIONAL BACKGROUND:** *(List pertinent information and analysis used in preparing this appeal)*